

Government of Haryana
Haryana State Council for Science and Technology
(Department of Science and Technology)
Bays: 35-38, Sector: 2, Panchkula – 134109, Website: www.dstharyana.org

Tender Reference no: HSCST/KCMP/2019/01

TENDER DOCUMENT

For Supply & Installation of Digital Projector(s) on rental basis to run Full Dome Planetarium Shows at Kalpana Chawla Memorial Planetarium, Kurukshetra.

Important Information:

FEES	
Tender Document Fee (Non-Refundable)	Rs. 500/-
E-services fee (Non-Refundable)	Rs. 1000/-
E.M.D	Rs. 4000/-
Important Dates	
Pre-bid meeting at Kalpana Chawla Memorial Planetarium at Kurukshetra	12.02.2019 at 12: 00 noon
Date of commencement of online preparation & submission of offers:	Date: 14.02.2019, portal time: 00:00
Last date & time for online submission of offers:	Date: 28.02.2019, portal time: 23:59
Last date for submission of E.M.D online:	2 working days (i.e: Transaction+1 working day, excluding holidays) before the date & time of closing of online tender submission.
Date & Time for opening of online Technical Bid:	01.03.2019 at 10:00 am
Date & Time for opening of financial bid shall be informed later on only to the agencies whose Technical bid is found suitable.	

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1. INTRODUCTION:

Haryana State Council for Science & Technology (H.S.C.S & T) is an autonomous body working for the promotion of Science in the State. Kalpana Chawla Memorial Planetarium is working under the aegis of H.S.C.S & T, located in district Kurukshetra of Haryana State, setup in memory of India's first woman N.A.S.A Astronaut Dr. Kalpana Chawla. Planetarium is a medium sized Horizontal Dome Planetarium with 12 meter diameter Dome. Planetarium has 118 seats arranged uni-directionally. Presently the shows are being shown with the help of single digital projector with Fisheye Lens installed in the center of the Dome. The projector's make & model is Christie DS+5K. Planetarium also has 5.1 surround sound audio systems, R.G.B Cove Lights etc. A 15 KVA UPS is available to provide power backup for projection system.

2. OBJECTIVE :

To identify and shortlist professional agencies who could provide heavy duty digital projector(s) on rental basis to run full dome planetarium shows and to award the work mentioned in this tender to selected bidder if found suitable.

3. GENERAL TERMS AND CONDITIONS:

- i) Tender is invited for purchase of below mentioned items & services on rental basis initially for period of six months in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Financial Envelope):

Name of Items	E.M.D. to be deposited by bidder	Document Fee & eService Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Submission	Expiry Date & Time of Bid Preparation & Submission
Supply and Installation of digital projector(s) & related accessories on rental basis to run Full dome planetarium shows.	Rs. 4,000 /-	Rs.500/+ Rs. 1000/- Total= Rs. 1500/-	14.02.2019 at portal time: 00:00	2 working days (i.e: T+1 working days, excluding holidays) before the date & portal time of closing of online tender submission.	28.02.2019 at time: 23:59

- ii) Under this process, the Pre-qualification/Technical online bid (in the form of Ms-Excel template on tender webiste, sample appended at [Annexure-A](#) with this document) as well as online Commercial/Financial Bid (in the form of Ms-Excel template on tender webiste, sample appended at [Annexure-B](#) with this document) are invited at single stage under two covers i.e. Technical & Financial/Commercial Envelopes. **Bidders are required to fill online bid templates and attach supporting documents in respective envelops, bidders to ensure that they have to fill the online templates completely instead of using words such as**

“uploaded/filled/attached” etc. Apart from filling the online templates, bidders should upload the scanned copies of the filled templates in respective envelopes (technical/financial), **the contents of the templates filed online must match with the scanned copies of templates uploaded.** Eligibility and qualification of the bidder will be first examined based on the details submitted online under first cover (Technical) with respect to eligibility and qualification criteria prescribed in this document. Before opening of the bids, bidders shall be called for pre-bid meeting for clarifications (if any). The Financial Bid under the second cover shall be opened only for those bidders whose Technical offers are responsive to eligibility and qualification requirements as per document. The shortlisted bidders shall be informed regarding date and time of opening of Financial bids later on.

- iii) The payment for Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for E.M.D. can be made online directly through RTGS/NEFT or OTC Please refer to ‘Online Payment Guidelines’ available at the Single e-Procurement portal of G.o.H (Govt. of Haryana) and also mentioned at **Annexure-F** of this document.
- iv) Intending bidders will be mandatorily be required to sign-up online (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in this tender. **Bidders will be required to make online payment of Rs. 4,000/- towards E.M.D fee as per e-procurement guidelines. If the intended bidder fails to pay E.M.D fee under the stipulated time frame, he/she shall not be allowed to submit his / her bids for the respective event.**
- v) E.M.D is accepted online after the amount is verified by the e-procurement portal online before the date and time of closing of submission of online bids. So, the interested bidders must remit the funds at least T+1 working day [Transaction + One working Day, excluding bank holidays) in advance (from the last date of closing of tender submission) and make payment via RTGS /NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder thereafter will be able to successfully verify their payment online, and submit their offer on or before the expiry date & time of the respective event at <https://haryanaeprocurement.gov.in>. In case of bidder faces any problem in preparation, submission of online bid, E.M.D and fee payment etc. bidders are advised to contact e-procurement helpdesk.
- vi) The interested bidder shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks. The Payment for document fee/e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.
- The bidders can submit their documents (Online) as per the dates mentioned in the key dates:-

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Key Dates :

Sr. No.	Council's Stage	Bidder's Stage	Start date and time	Expiry date and time
a		Tender Document Download and Bid Preparation/Submission	14.02.2019 at portal time: 00:00	28.02.2019 upto portal time: 23:59
b	Technical Bid Opening		01.03.2019 at 10:00 am	
c	Financial Bid Opening		Shall be informed later on only to the agencies whose Technical bid is found suitable.	

Important Note:

- a. The bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
 - b. Applicant/bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
 - c. Applicant/bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/ bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/ bidder Stage.
 - d. For detailed guidelines regarding online bidding and payment bidders may please refer to **Annexure-F** appended with this document.
- vii) The term "Council" wherever mentioned in this document shall mean the authorities of Haryana State Council for Science & Technology, Panchkula, parent organization of Kalpana Chawla Memorial Planetarium, Kurukshetra. The term "planetarium" wherever mentioned in this document shall mean Kalpana Chawla Memorial Planetarium, Kurukshetra. The term "bidder/agency" wherever mentioned shall mean the bidder(s)/agency(s) taking part in this tender.
- viii) Bidders are required to submit their offers in English language only.
- ix) Any Manufacturer / Supplier / Dealer/system integrator who has been declared defaulter or/and Blacklisted by Government of India's/State Govt.'s/Semi Govt.'s office shall not be eligible to participate in this tender. Any fraudulent practices including concealing of facts at the time of submission of offer and there after shall lead to disqualification and forfeiting of E.M.D. or/and any security deposited/bank guaranty. The bidders are required to upload a declaration as part of Technical Bid in the prescribed format appended at **Annexure "C"** of this document.

- x) The Council does not bind itself to accept the lowest offer and reserves the right to reject/accept fully or partially any or all offers received, without assigning any reasons. The decision of the "Council" in this regard shall be final and binding on the bidder.
- xi) Foreign bidders should apply through their authorized Indian dealers and payment shall be made in Indian currency only.
- xii) The bidders are informed that in case of queries related to this tender, they should call Council/planetarium over phone and should not contact in person. All clarifications can be obtained through Phone/E-Mail/FAX/Post. Bidders shall not make attempt to establish unsolicited and un-authorized contact with Council after the opening of the offers and prior to the notification of the award. Any attempt by any bidder to bring to bear extraneous pressures on Council shall be sufficient reason to disqualify the bidder.
- xiii) AMENDMENT TO BIDDING DOCUMENTS:
- a) At any time prior to the deadline for submission of bids, Council, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the bidding documents by amendment.
 - b) All such amendments also would be made available on the website of DST, Haryana and e-procurement website and such amendments will be binding on the respective Bidders.
 - c) In order to allow prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, the Council, at its discretion, may extend the deadline for the submission of bids.
- xiv) Council reserves the right to modify or alter the specifications after short listing of bidders.
- xv) Council reserves the right to reject any or all the offers without assigning any reasons whatsoever.
- xvi) The bidder shall always inform the Council in writing about any change in its address or the names, addresses, contact numbers & emails of its key personnel. Further, the bidder shall not change its ownership without prior approval of the Council.
- xvii) In case of arithmetical error or discrepancy in the prices quoted the decision of the Council shall be final and binding on the bidder.
- xviii) The bidder hereby represents, warrants and confirms that the bidder :
- a. Has necessary skills, knowledge, expertise, adequate capital and competent personnel, system and procedures, infrastructures and capability to complete its obligations in accordance with the terms of this tender and to the satisfaction of the Council.
 - b. Has complied with and obtained necessary permissions/licenses, authorizations under Central, State and local authorities and obtained all required permissions/licenses for carrying out its obligations under this tender.
- xix) Any notice or other communication required or permitted to be given between the parties under this tender shall be given in writing at the following address or such other addresses as may be intimated from time to time in writing:
- Council:**The Secretary/ E.C, The Haryana State Council for Science & Technology,
Bays: 35-38, Sector – 2, Panchkula – 134109.

Bidder shall mention such address (es) in the technical bid.

- xx) It is understood between the parties hereto that during the course of business relationship, the bidder may have access to confidential information of Council and it undertakes that it shall not, without Council's prior written consent, disclose, provide or make available any confidential information in any form to any person or entity or make use of such information. This clause shall survive for a period of five years from the date of expiry of this contract or earlier termination thereof.
- xxi) Neither party shall be in default if a failure to perform any obligation hereunder is caused solely by supervening conditions beyond that party's responsible control, including acts of God, civil commotion, acts of terrorism, labour disputes and government or public authority's demands or requirements.
- xxii) The bidder should also submit an undertaking that he/she/they have read and understood all the terms and conditions mentioned in this tender and accept all the terms and conditions mentioned in this document, format of undertaking is appended at [Annexure-D](#).
- xxiii) After award of the work, Council shall not be responsible in case of loss/damage/injury happened to any representative of the bidder while providing services to the Council. In case any loss happens to Council during the rental period due to mishandling/poor workmanship/delay etc. by the bidder's/agency's representative same shall be recovered from the bidder from its security etc.
- xxiv) The agency shall not assign or sublet the work to any other person or party. In case of subletting, the performance security (bank guaranty) and E.M.D amounts shall stand forfeited and such agency can also be blacklisted for future tendering of the Council.
- xxv) In case of any dispute arising out of the contract between the Council and the bidder, the matter shall be referred to the sole arbitration of a person to be appointed by the Secretary/E.C of Council (H.S.C.S&T), on receipt of an official request with details of dispute, from either the Council or the bidder. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to the contract. The submission shall be deemed to be submission to arbitration under the Arbitration and Conciliation Act, 1996 or any statutory modification of re-enactment thereof and of the rules made there under for the time being in force.
- xxvi) The Council shall have the right to immediately terminate this agreement and forfeit the security deposit and/or any dues of the bidder if the bidder becomes insolvent, ceases its operations, dissolves, files for bankruptcy protection, appoints receivers, or enters into an arrangement for the benefit of creditors. Any disputes arising during this contract between the bidder and Council unless resolved amicably, shall be settled by a Court of Law having jurisdiction over Panchkula or Chandigarh only.
- xxvii) The contract can be terminated by the "Council" at any time without notice in the event of gross security risk or gross damage to "Council/Planetarium's property due to bidder's/agency's failure or persistent failure of the bidder/agency in providing satisfactory service to the "Planetarium" and the decision of the "Council" in this regard shall be final and binding on the bidder/agency. The payments due and security deposit/bank guaranty of the bidder/agency will also be forfeited.

- xxviii) In the event of failure of the bidder/agency to provide the services or part thereof as mentioned in this document for any reasons whatsoever, the Council shall be entitled to procure services from other sources and the bidder shall be liable to pay forthwith to the Council the difference of payments made to such other sources, besides damages at double the rate of payment.
- xxix) Liquidated damages: If the bidder, after accepting the Work Order, fails to deliver any or all of the Goods, software and/or services within the period specified in the Order, Council shall, without prejudice to its other remedies under the Govt. Rules, proceed to cancel the order or agree to accept a delayed delivery on the condition of payment of liquidated damages by the bidder a sum equivalent to 1% of the total cost as indicated in the Purchase Order (which will be deemed as agreed price) for each week or part thereof of delay until actual delivery or performance is completed and such penal charges shall be limited to a maximum of 10% of the total cost. Once the maximum is reached Council may proceed on its own to consider the termination/cancellation of the order.
- xxx) The bidder(s) shortlisted for the award of the order shall have to sign a stamp paper agreement with the Council in order to fulfill their obligations as per this tender's terms & conditions.
- xxxi) Council shall not be responsible in case bidder is unable to participate, upload bid properly or faces any kind of problem while registration, uploading E.M.D., filling tender etc. on Haryana e-procurement portal. In such case bidder shall contact e-procurement helpdesk.
- xxxii) The rates quoted in financial bid should be in absolute value (not in percentage). Apart from the rent charges, bidder shall clearly mention the taxes applicable as per Govt. norms. Bids should be valid for a period of 90 days after the due date.
- xxxiii) Before applying in the tender the bidders shall visit the planetarium with prior intimation for checking the operating conditions like power requirements, space, earthing etc. and to check the compatibility of their projection equipment with the equipments already installed at the Planetarium. Bidder shall visit Council/Planetarium with prior intimation. Bidder shall enclose a declaration in Technical Bid as per format appended at [Annexure-E](#).
- xxxiv) The bidder shall remain responsible regarding the safe operation of the projector and other associated equipments/accessories provided by it throughout the contract. As per above clause bidder has to ensure operational safety of its equipments at Planetarium and in case of any changes/additions required, bidder shall intimate the Council in advance before submission of the tender. Council does not take any responsibility in case of any damage/loss happened to the equipments provided by the agency due to whatsoever reason. The agency may either deploy its own operator to operate the equipment(s) provided by it (for which no separate payment shall be made to the agency) or shall train the planetarium staff regarding the safe operation and general maintenance/handling of the equipment from time to time.
- xxxv) Before opening of the Financial bids, eligible bidders shall also be called to provide the **working demonstration** of the equipment(s) to be provided and to run planetarium show in planetarium dome using the same equipment that they will provide on rental basis.

xxxvi) The bidder shall indemnify the Council against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the equipment or any other part thereof.

xxxvii) Bidder shall not be permitted to withdraw his/their offer or modify the terms and conditions thereof after acceptance of tender. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rate, the aforesaid amount of earnest money will be forfeited by the Council.

xxxviii) When deemed necessary, the Council may seek clarification on any aspect from the bidder. The Council will award the contract to the successful bidder whose bid has been determined to be substantially responsive and has been determined as the lowest evaluated bid, provided further that the bid is determined to be qualified to perform the job order satisfactorily. The Council shall however not bind itself to accept the lowest or any bid, wholly or in part.

4. ELIGIBILITY CONDITIONS FOR AGENCIES TO BID:

The following are the minimum criteria required for the bidder to be eligible for further consideration in the bid process.

- I. The Bidder should be an original manufacturer of the Planetarium Equipment, Astronomy planetarium software and the planetarium shows or authorized agent of the manufacturer and show producer. In case the bidder is an authorized agent of the manufacturer and the show producers, then the authority letters should be furnished with all the details in the technical bid envelope. OR Bidder can be a system integrator in the field of Planetaria in India having experience in setting up fixed/portable planetariums including domes, projectors, astronomy software etc. In case of bidder is system integrator he/she/they should upload documents in technical bid regarding their formation, association with O.E.Ms/authorized dealers of projectors/equipments/software related to planetaria in order to show that how they execute projects related to setting up of planetaria.
- II. The Bidder must have the experience of successful installation and commissioning of project orders of 2D Digital Planetarium equipment for fixed and/or portable planetarium systems and planetarium shows for fixed/portable Planetariums in India. The copies of supply/work orders to be submitted in the Technical bid envelop.
- III. Bidder must provide a complete list of digital Planetarium installations done by them as prime contractor.
- IV. The bidder should enclose audited annual turnover of Sales/maintenance of Planetarium systems and Planetarium shows for the preceding three financial years.

5. REQUIRED MINIMUM TECHNICAL SPECIFICATIONS OF THE DIGITAL PROJECTOR(S):

- I. The projector needs to be capable of projecting full dome shows in 2D for 12-meter full dome video projection.
- II. Presently single Christie DS+5K projector is installed in centre of the dome. The specifications of the existing projector are: Brightness: 5000 Lumens, Resolution: 1400 X 1050, Contrast ratio: 2000:1. The projector(s) to be installed should have equivalent or higher specifications compared to already install projector.
- III. The power supply available at site is 230 volt, 50 Hertz. All equipment supplied shall be compatible/operational accordingly.
- IV. A 15 KVA online UPS is available for power backup.

6. SCOPE OF WORK

- I. Providing heavy duty 2D digital professional grade projector(s) along with Fish eye lens, computer system and related accessories on rental basis for full dome projection of planetarium shows already available with the Planetarium initially for 6 months. If required, Council may extend the contract for further period on same terms and conditions, in such a case rent charges shall remain same.
- II. Integration of projector(s) with already installed equipments like 5.1 audio system, Cove lights, L.C.D projector, 15 KVA UPS etc.
- III. The required hardware and software/accessories/connecting cables, relay box etc. to interface these projectors to the console are to be provided.
- IV. To make the two full dome shows titled "Oasis in Space" and "Astronaut" compatible to run on the projector(s) being provided so as to give sharp display on the dome.
- V. In case of any existing installed equipment like computer system, software, connecting cables, connectors, relay box etc. of planetarium is not compatible with the projector(s) & accessories being provided, then bidder shall arrange for the alternate equipment/software etc. and quote rent charges (if any) for the same in the Financial bid.
- VI. After award of the work to the successful bidder, bidder shall deposit with Council maximum within seven (7) days, Bank Guaranty from a Nationalized Indian Bank. The value of bank guaranty shall be equivalent to 10% of the contract value & valid for the period of contract plus 60 days beyond i.e 6 months + 60 days in order to cover the risk due to non-compliance of terms and conditions of the contract by the bidder. The bank guarantee will be returned to the bidder after the satisfactory completion of above mentioned period.

- VII. If any disparity in terms of projector intensity, colour, alignment or otherwise is noticed then it shall be considered as a fault in the projector. After it is reported to the agency, immediate re-addressal of the issue through repair or replacement shall be within the scope of the successful bidder as per sub-clause no: XII.
- VIII. After award of the work, bidder shall have proper preventive maintenance schedule of the projector(s) in order to avoid any major breakdown, all expenditures related to maintenance/spares shall be borne by the successful bidder.
- IX. Properly dressed power and data cabling for all systems and devices so as not to cause interference with video signals and data networks.
- X. Bidder shall arrange for installation of projectors in such way that it does not obstruct the dome ambience and disturbs visitor's view. Any civil work or interior modification shall be in purview of the bidder.
- XI. **Fault Resolution:** Agency shall resolve the fault (by arranging repair/spare/alternate equipment(s) of equivalent performance etc.) maximum within 24 hours of the time from which the fault is reported. In case of non-resolution of fault within said time limit, deduction in rent on pro-rata basis and penalty @ Rs.1335/- per show not run shall be imposed taking maximum 5 shows per day (excluding planetarium holidays), due to inconvenience caused to the visitors and revenue loss of the Council. Penalty shall be recovered from the payments due to the agency and/or from its bank guaranty.
- XII. If at any time during performance of the Contract, the agency should encounter conditions impeding timely delivery of the Materials /equipment/services, the agency will promptly notify the Council in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Agency's notice, the Council will evaluate the situation and may at its discretion extend the Agency's time for performance, with or without penalty, in which case the extension will be ratified by the parties by amendment of the Contract.
- XIII. **Payment Terms:** Payment shall be released through NEFT/RTGS on monthly basis subject to the performance of the agency. The agency shall submit monthly bill with the Planetarium within 1st week of the successive month and Planetarium shall check the bill and if found O.K, then Planetarium shall do payment of the said bill within next 20 days.
- XIV. In case of deterioration of the display output from the projector(s), on receipt of complaint from the Planetarium, agency shall take corrective action immediately so as to restore the video quality within the time limits mentioned in clause no: **XI** above.

- XV. Council may also hire full dome planetarium shows for running at planetarium on rental basis. Bidders are required to provide a list of Full dome planetarium shows in Hindi language. The shows should be preferably on astronomy. The list should contain title of show, duration, brief description etc. Along with the list bidders should clearly mention details regarding their legal rights for distribution of these shows to Council for exhibition. These details need to be uploaded in the Technical bid envelope. Bidders should also upload scanned copy of the authorization letter issued by the show producer allowing the bidder for distribution of these shows for exhibition. Bidders have to show demo of these shows along with demo of projection system when called. Bidders should quote rental charges for these shows in the financial bid envelope. Council may or may not hire these shows after opening of the bids.
- XVI. After opening of the tender Council may at its discretion place order for hiring of shows from any other bidder.

7. DEVIATIONS

By applying to this tender the bidder is deemed to have agreed to all terms and conditions of this document. If bidder feels any deviations in the clauses mentioned in this document, the bidder shall mention such deviations on a separate sheet under heading "Deviations". In this sheet bidder can make modification in his/her offers by giving clear justification and reference of the clause, however it is up to the Council to finally decide whether to accept such modification or not. Council may/may not incorporate the deviations and modify the tender document.

- 8. TERMINATION:** The contract can be terminated by the Council by giving 1 (one) month's advance notice however agency shall intimate & give reason for discontinuation of the contract in written 3 months in advance before withdrawing from the contract agreement.

ANNEXURE – A: Pre-Qualification-cum-Technical Bid		
Sr. no.	Information Required	Bidder's response
1	Name of the bidder and address	
2	Telephone no., FAX No.	
3	E-mail address	
4	Name and contact no. of Managing Director/Director/Proprietor	
5	Date of incorporation	
6	Nature of the establishment – Government / Public / Private Company / Partnership / Proprietorship	
7	Specify number of years in this line of activity by the bidder	
8	Bank details (Name and Account No., IFSC code etc.)	
9	GST No. & PAN no. (Please upload copies of both in Tech. bid envelope)	
10	Document + e-service fee of Rs.1500/- & E.M.D fee of Rs. /- deposited online or not? Upload copy of online generated challan/receipt in respect of payment.	Yes/No
11	Enclose list of customers to whom you have supplied similar Projection systems during the last 10 years ending 31/12/2018 (please give projection system name & model/version) with full postal address and name of the concerned contact person with mobile phone no., FAX numbers, and E-Mail id's. [As per clause: 4 (ii) of bidder's eligibility criteria, at page 9], please upload copies of purchase orders.	<i>Document to be uploaded</i>
12	Can you provide working demonstration of the equipments being offered?(It is preferable that bidder provides working demo.)	Yes/No
13	Declarations/Undertaking as per Annexure-C, Annexure-D, & Annexure-E of tender document uploaded or not?	<i>Upload documents</i>
14	Turnover in the last three years. Please mention the figures as in audited accounts statements of respective years (2015-16, 2016-17 & 2017-18), <i>as per Clause 4 (IV), page: 9: bidder's eligibility.</i>	Please mention & upload documents.
15	Postal address, Technical support contact no.'s, fax numbers and email addresses of the nearest service center of the bidder which will provide support services to Planetarium and where complaints will be logged.	Yes/No
16	Would you be able to install the projector(s) and make the existing shows functional maximum within 15 days after receipt of work order?	
17	Please give details of Make, Model, Year of Manufacture & Specification of the Professional grade Full dome Digital projector(s) (suitable for 12 meters Dome at Planetarium) being offered like Contrast Ratio, Resolution, and Brightness etc.	mention & upload separate documents/catalogue
18	Bidder's address as per clause no: 3(xix) (General Terms & Conditions)	Please mention
19	List of shows and show distribution details & authorization certificate as per clause no: 6 (XV) & 6 (XVI)	Please upload
20	Is there any deviation from tender terms & conditions, If Yes, then upload separate sheet labeled as "Deviations" with complete & detailed justifications.	Please upload.

Bidders are required to fill the technical bid template online in the technical bid envelope available in their login. Bidders may upload the filled-in scanned copy of this sheet in technical bid envelope online. The contents of the filled-in online template and scanned copy of this format must be same. Please do not give any Financial information in this bid.

ANNEXURE – B: Financial/Commercial Bid			
Sr. no.	Information Required	Basic Price	Taxes
1	Per month rent after installation & commissioning of professional grade projector(s) with lenses and other accessories like automation hardware & software etc. being offered. All prices should be F.O.R Planetarium at Kurukshetra.		
2	Charges (if any) for making two Full dome shows “Astronaut” & “Oasis in Space” compatible		
3	Charges for any kind of interior re-arrangement & civil works		
4	Price for hiring of shows (title wise/package wise) :		
4	Any other component/service charges		

Note:

1. Filling of financial details in above format is mandatory, incomplete bid is not acceptable.
2. Please give prices in absolute value (not in percentage).
3. Apart from filling this template online, please also upload scanned copy of financial bid in respective envelope, the contents of the online filled template and scanned copy must match.

Annexure-C : Format of Undertaking as per tender clause no: ix of General Terms & Conditions

(To be submitted on bidder's Letter Head)

To

The Secretary/EC,
Haryana State Council for Science & Technology,
Bays: 35-38, Sector: 2, Panchkula- 134109.

Sir,

This is to certify that I/we have been never declared defaulter or/and Blacklisted by any Government of India's/State Govt.'s /Semi Govt.'s office. I/We have not concealed any information and the information submitted by me/ us in this tender is true and best to my/our knowledge.

It is certified that the information furnished above is true to the best of my knowledge and belief. It is hereby undertaken that in the event of the above information found to be false or incorrect at a later date, the Council is entitled to terminate the contract/ agreement entered into besides recovering damages as may be found necessary, with due notice.

Name & Signatures of Proprietor/Managing
Director along with office seal

ANNEXURE-D

Declaration of the bidder as per clause no: 3(xxii) of "General Terms and Conditions":

To

The Secretary/EC,
Haryana State Council for Science & Technology,
Bays: 35-38, Sector: 2, Panchkula, Haryana.
India.

Subject: Declaration as per clause no: xxi of "General Terms and Conditions" of the tender Ref .No..... Tender I.D.....

I/We have read and understood all the terms and conditions of this tender and will comply with the same during our contract with the Haryana State Council for Science & Technology, Govt. of Haryana.

Name:.....

Designation.....

Date:.....

Attested with Office Seal

ANNEXURE-E

Undertaking of the bidder as per clause no: 3 (xxxiii) of "General Terms & Conditions":

Undertaking

To

The Secretary/ EC,
Haryana State Council for Science & Technology,
Bays: 35-38, Sector: 2, Panchkula- 134109.

Subject: Undertaking as per clause no: 3 (xxxiii) under "General Terms and Conditions".

Sir,

This is to certify that I/we (or my/our representative) have visited Kalpana Chawla Memorial Planetarium and have thoroughly checked the existing planetarium infrastructure. I/We have knowledge and satisfied myself/ourselves regarding the condition and functionality of the existing planetarium infrastructure like dome, projection equipment, audio system, cove lights, electrical wiring & fittings, earthing, interior, 15 KVA U.P.S for power backup, H.V.A.C system and associated accessories. We will provide the projector(s)/equipments fully compatible with the existing infrastructure. The 15 K.V.A U.P.S and associated electrical panels are in good working condition, safe and suitable for putting electrical load of the planetarium equipment supplied by us after integration with the existing equipment

Name & Signatures of Proprietor/Managing
Director along with office seal

ANNEXURE-F

Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender document, wherever relevant and applicable.

1) Registration of bidders on e-Procurement Portal:-

All the bidders intending to participate in the tendering process online are required to get registered on the centralized e - Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

2) Obtaining a Digital Certificate:

- 2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://haryanaeprocurement.gov.in>.
- 2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular bid, the bidder loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the bidders are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6 In case of online bidding, if the digital certificate issued to the authorized bidder of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that bidder. The bidder has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the bidder to

bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized bidder will be binding on the firm.

2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / bidder on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new bidder.

2.8 The same procedure holds true for the authorized bidders in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3) Opening of an Electronic Payment Account:

For purchasing the tender documents online, bidders are required to pay the tender documents fees online using the electronic payments gateway service. For online payments guidelines, please refer to the Home page of the e-tendering Portal <https://haryanaeprocurement.gov.in>.

4) Pre-requisites for online bidding:

In order to operate on the electronic tender management system, a bidder's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <https://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

5) Online Viewing of Detailed Tender document:

The bidders can view the detailed tender and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

6) Download of Tender Documents:

The tender documents can be downloaded free of cost from the eProcurement portal <https://haryanaeprocurement.gov.in>

7) Key Dates:

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

8) Online Payment of Tender Document Fee, eService fee & EMD fees & Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid):

8.1 Online Payment of Tender Document Fee + e-Service fee:

The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for tender Document Fee and

eService Fee shall be made by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between bidders and Debit card / online payment authorization networks.

8.2 Preparation & Submission of online applications/bids:

- a) Detailed documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) from 14.02.2019, portal time: 00:00 onwards and offer mandatorily be submitted online following the instructions appearing on the screen.
- b) **Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope:** The required documents (refer to tender document) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

A. Only Electronic Form (Refer tender document).

Financial or Price bid proposal shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually

B. Assistance to the Bidders:-

Technical Support Assistance will be available over telephone **Monday to Friday (09:00 am. to 5:30 pm)**

Important Note:-

All queries would require to be registered at our official email- chandigarh@nextenders.com for on-time support (*Only those queries which are sent through email along with appropriate screenshots or error description will be considered as registered with the Help-desk*). Contact our helpdesk on or before prior to 4 hours of the scheduled closing date & time of respective e-Auction/ Tender event. For queries pertaining to ePayment of EMD, please contact the helpdesk at least 2 business days prior to the closing date & time of eAuction/Tender event. Help-desk support will remain closed during lunch break i.e. from 1:30 PM upto 2:15 PM on each working days

Office Address for Training workshop 1 st , 2 nd Friday (from 3:30 pm upto 6:00 pm) and 4 th Saturday (from 11: 30 am upto 3:00 pm) of each month.		
Nextenders India Pvt.Ltd, Municipal Corporation Faridabad, Near B.K.Chowk, Opp. B.K.Hospital, NIT, Faridabad Contact no.- +91- 8743042801/9310335475	Nextenders India Pvt.Ltd, Public Health Division No 2 Hisar, Model Town, Opp. N.D Gupta Hospital, Hisar. Contact: 9034357793	Nextenders (India) Pvt. Ltd., Nirman Sadan (PWD B&R),Plot No.- 01, Basement, DakshinMarg, Sec- 33 A, Chandigarh - 160020 For Support- 1800-180- 2097, 0172-2582008-2009

For Support – 1800-180-2097 Office will remain closed on Saturday (except 4th Saturday),

Sunday and National Holidays

NOTE:-

- a) *Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.*
- b) *For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to...?' to download the file.*

In the first instance, the online payment details of document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present.

The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above. The bids shall be submitted online in two separate envelopes:

- **Envelope 1: Technical Bid**

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

- **Envelope 2: Commercial/Financial Bid**

The bidders shall **quote** the prices in price bid format under Commercial Bid.

C. Guidelines for Online Payments in e-tendering

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the bid he is interested in. On the respective Department's page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:

- i. Debit Card
- ii. Net Banking
- iii. RTGS/NEFT

Operative Procedures for Bidder Payments

i) Debit Card :

The procedure for paying through Debit Card will be as follows:

- a. Bidder selects Debit Card option in e-Procurement portal.
- b. The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- c. Bidder clicks on "Continue" button
- d. The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- e. Bidder enters card credentials and confirms payment

- f. The gateway verifies the credentials and confirms with “successful” or “failure” message, which is confirmed back to e-Procurement portal.
 - g. The page is automatically routed back to e-Procurement portal
 - h. The status of the payment is displayed as “successful” in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
 - i. The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.
- ii) **Net Banking:** The procedure for paying through Net Banking will be as follows:
- a. Bidder selects Net Banking option in e-Procurement portal.
 - b. The e-Procurement portal displays the amount to be paid by bidder.
 - c. Bidder clicks on “Continue” button. The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
 - d. Bidder chooses his / her Bank
 - e. The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
 - f. Bidder enters his account credentials and confirms payment
 - g. The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net Banking gateway which is confirmed back to e-Procurement portal.
 - h. The page is automatically routed back to e-Procurement portal
 - i. The status of the payment is displayed as “successful” in e-Procurement portal.
 - j. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same. (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

iii) **RTGS/ NEFT:**

The bidder shall have the option to make the EMD payment via RTGS/ NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

- a. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.
- b. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.
- c. Each challan shall therefore include the following details that will be pre-populated:
 - ✓ Beneficiary account no: (unique alphanumeric code for e-tendering)
 - ✓ Beneficiary IFSC Code.
 - ✓ Amount.
 - ✓ Beneficiary bank branch.
 - ✓ Beneficiary name.

- d. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.
- e. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
- f. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

List of Net banking banks: 1. Allahabad Bank; 2. Axis Bank; 3. Bank of Bahrain and Kuwait; 4. Bank of Baroda; 5. Bank of India; 6. Bank of Maharashtra; 7. Canara Bank; 8. City Union Bank; 9. Central Bank of India; 10. Catholic Syrian Bank; 11. Corporation Bank; 12. Deutsche Bank; 13. Development Credit Bank; 14. Dhanlaxmi Bank; 15. Federal Bank; 16. HDFC Bank; 17. ICICI Bank; 18. IDBI Bank; 19. Indian Bank; 20. Indian Overseas Bank 21. Indusind Bank; 22. ING Vysya Bank; 23. J and K Bank; 24. Karnataka Bank; 25. Kotak Mahindra Bank; 26. KarurVysys Bank; 27. Punjab National Bank; 28. Oriental Bank of Commerce; 29. South Indian Bank; 30. Standard Chartered Bank; 31. State Bank of Bikaner and Jaipur; 32. State Bank of Hyderabad; 33. State Bank of India; 34. State Bank of Mysore; 35. State Bank of Travancore; 36. State Bank of Patiala; 37. Tamilnad Mercantile Bank; 38. Union Bank of India; 39. United Bank of India; 40. Vijaya Bank and 41. Yes Bank.